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GUGLIELMO MARCONI



Funded by the
European Union

ICT for Project Administration (PAM)

Francesco FEDELE



Workshop:
Information Communication Technologies for IROs

Rome, 15-16 November 2011



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PAM

A system built specifically for the support of financed projects – initially LLP but extendable to all types of projects.

It supports Project

- **Proposal writing**
- **Accounting**
- **Management**





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Database of Project Information

PAM is a set of software programs that access SARA, the database of project information data

This database holds:

- **General data about a project**
- **Accounting data**
- **Operational data**
- **Forecast/estimate data**



The database is also used to show information on the project website





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Support to Project Proposal

PAM supports the design phase of a project proposal by collecting:

- **Partners data**
- **Costs of partners staff**
- **Estimates of staff days**
- **Estimates of other costs**

Produces a tentative budget





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Support to Project Management

PAM supports the management of a project,
and in particular:

- **Workplan**
- **Tasks**
- **Project issues**
- **Project progress**
- **Deliverables**
- **Dissemination events
(including meetings)**





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Support to Project Accounting

PAM supports the accounting of a project, and in particular:

- **Making a project estimate**
- **Calculating cash flow**
- **Collecting staff costs**
- **Collecting other costs**
- **Preparing and managing payments**





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Staff Activities & Cost

PAM supports the tracking of STAFF:

- **Activities, supporting a virtual timesheet**
- **Costs, supporting the cost of staff (which can vary through the project)**



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Other costs

PAM allows the recording of any other cost pertaining to the project, like:

- **Travel**
- **Perdiem**
- **Equipment**
- **Subcontracting**
- **Other costs**



The system can be configured on the basis of the specific regulations of the programme under which each project is funded



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Release of PAM

PAM is built by BICOP (Poland) with our support
& guidance

Release plan:

- **Phase 1 – Accounting**
 - End 2011
- **Phase 2 – Management**
 - Beginning 2012
- **Phase 3 - Proposal writing**
 - During 2012





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Thank you!

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