

**AGENDA**  
**2.4 WS: INTERNATIONAL RELATIONS OFFICES MODELS**

30-31 May 2011  
Local coordinator: Sfax University, Tunisia  
Venue: [Vincci Taj Sultan Hotel](#)

**Description of the activity:**

The third workshop **International Relations Offices Models** is intended to provide examples of different models of IROs as starting points for discussion. The European and MEDA partners have all very different structures and are all good examples of functioning successful IROs. Their models will be presented and their logistics explained. The workshop will have three working sessions, and a space of discussion will follow on what these models can offer, and how they could be adapted to the regional and local context. The workshop is including the suggestions provided by the partners after the last event in Amman.

**Main objectives of the workshop:**

- Demonstrate different working models of IRO;
- Promote debate on which of these can be considered as the “best” model for the MEDA region;
- Provide the opportunity for Partner Country institutions to examine these different models in depth;
- Share examples of IRO models and functionalities worthy of note in the Partner Country institutions.

**MONDAY, 30 MAY 2011 – IRO MANAGEMENT**

<b>09:00</b>	Registration
<b>09:15</b>	<b>Opening Ceremony</b> Mr. Roberto Escarré, University of Alicante Mr. Lofti Sellami, University of Sfax
<b>09:30</b>	<b>Presentation of the workshop objectives and agenda</b> Mr. Roberto Escarré, University of Alicante

**Session 1: Role and Relevance of the IRO within the University Structure**

The first session of the Workshop intends to describe the structure of the institutional organisation and the role and relevance of IRO within this hierarchy by identifying its attributes in different successful models.

<b>09:45</b>	<b>UA IRO</b> Mr. Roberto Escarré University of Alicante
<b>09:50</b>	<b>KU IRO</b> Mr. Hatem Nejar, Kairouan University
<b>10:35</b>	Coffee Break
<b>11:05</b>	<b>BAU IRO</b> Mr. Soubhi Abu Chahine, Beirut Arab University
<b>11:30</b>	<b>Unimarconi IRO</b> Mr. Francesco Fedele, Università degli Studi G. Marconi
<b>11:55</b>	<b>Discussion</b>
<b>13:00</b>	Lunch

**Session 2: IRO Internal Management**

During the second session of the workshop the selected IROs will describe their approach for their Internal Management, including human resources management, and economic and financial management of the IRO, International projects, information and management systems.

<b>14:00</b>	<b>UA IRO</b> Mr. Roberto Escarré University of Alicante
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- 14:25 Unimarconi IRO**  
Mr. Francesco Fedele, Università degli Studi G. Marconi
- 15:15 BAU IRO**  
Mr. Soubhi Abu Chahine, Beirut Arab University
- 15:40 Discussion**
- 16:40** Visit of Hammamet

**TUESDAY 31 MAY 2011 – PROMOTION OF INTERNATIONALISATION**

**Session 3: Internationalisation at home**

The last session will deal on how do IROs promote internationalisation in their institutions, and which resources and strategies are applied.

- 09:00 UA IRO**  
Mr. Roberto Escarré University of Alicante
- 09:25 Unimarconi IRO**  
Mr. Francesco Fedele, Università degli Studi G. Marconi
- 09:45 BAU IRO**  
Mr. Soubhi Abu Chahine, Beirut Arab University
- 10:15** Coffee Break
- 10:35 Discussion**
- 11:35 Defining an IRO model - the ELGATE experience with Latin-American Universities**  
Mr. Francesco Fedele, Università degli Studi G. Marconi

**Consortium meeting**

During the consortium meeting the discussion will focus on project and the workshop methodology, results vs expected results, the workplan and scheduling for the next project period.

- 12:00 Conclusions and planning next TIES Project activities**  
Mr. Roberto Escarré, University of Alicante
- 12:15 Features of the TIES Network Post Tempus: Brainstorming session**  
Mr. Roberto Escarré, University of Alicante
- 13:00 Evaluation of training module and administrative paperwork** (Bring original financial and travel documents)  
Ms. Marielos Chávez, University of Alicante
- 13:15** Lunch
- 14:15** Visit of Tunis
- 22:00** Return to the hotel